WEALTH BUILDERS

Destroying Poverty Around The World

www.WealthBuilders.Name

Wealth Builders Operations and Training Pack Management/Configuration
User Guide

January 2014

Members Use Only

Approvals

Procedure Title	Version #	Document Date	Approval Date
Wealth Builders Operations and Training Pack Management/Configuration User Guide	1.0	6/23/2014	07/23/2014

Record of Changes

Document versions are added as follows:

Each document update or revision is incremented with a decimal point (x.1). When the document is approved by the CEO of Wealth Builers.

Version	Date	Author	A=Add M=Modify D=Delete	Reference (Table, Figure or Paragraph	Brief Description of Change	Change sign off
1.0	07/23/2014	John Huffman		All Documents	Initial Document	JLH

Document Classification

☒ Internal Use Only   ☐ Official Use Only

Technical Area Submission Information

Date	07/14/2014
Owner Name	John L. Huffman
Email Address	Wealthbuilders.name@aol.com
Phone Number	803.720.5909
Organizational Symbols	Wealthbuilders.name

Table of Contents

1 Mission Statement

At Wealth Builders, we promote the dignity and self-worth of all our members by allowing ordinary people to earn extraordinary income in our Fortune Matrix Program. As a result of that extraordinary income, we encourage our members to reach out to their families, friends and communities to help WealthBuilders achieve our motto – '***Destroying poverty around the world***' .

Wealth Builders' program is exceptional as we provide the following:

- **A new Revolutionary Compensation Plan with <u>UNLIMITED INCOME POTENTIAL</u> with a one time out of pocket $15.00.**

- **NO ONE ever quits due to group sponsoring.**

- Filling Matrix from top to bottom and left to right i.e. table 1a

Table 1a

LEVEL	Members Entry Fee	# of Members	Receive	Pay Forward	Profits
1	$15	3	$45	$30	$15
2	$30	9	$270	$150	$120
3	$150	27	$4,050	$1,000	$3,050
4	$1,000	81	$81,000	$5,000	$76,000
5	$5,000	243	$1,215,000	$10,000	$1,205,000
6	$10,000	729	$7,290,000	$20,000	$7,270,000
7	$20,000	2,187	$43,740,000	$30,000	$43,710,000
8	$30,000	6,561	$196,830,000	$50,000	$196,780,000
9	$50,000	19,683	$984,150,000	$60,000	$984,090,000
10	$60,000	59,049	$3,542,940,000	0	$3,542,940,000

Our product is the Wealth Builders Operations and Training Pack. At a onetime cost of $15.00 per training pack, this allows a member to join the matrix and earn extraordinary unlimited income.

2 **Wealth Builders CEO,** John Lee Huffman

John Huffman is the CEO and founder of Wealth Builders. John's extraordinary vision sets this program apart from any other online business. John was involved in several online ventures and has experience in how to build relationships. He soon realized the failure of online businesses was not lack of dedication, but lack of recruiting people. After doing research John realized the best way for people to be successful is to help them recruit. John spent endless hours on how to work a business where everyone can build wealth, today he is the founder of Wealth Builders, where his organization recruits as a group. All members are successful due to John's extraordinary vision whereby Wealth Builders fills the matrix from left to right and top to bottom.

WORDS FROM YOUR CEO, *JOHN HUFFMAN*

Welcome to your Wealth Builders!

My name is John Huffman and I am your CEO. It brings me great pleasure to be of service to you and working with you to bring about another positive change in our world. Our vision although vast, we will conquer our goals one by one while sharing our wealth building opportunity to as many who will receive it. Our goal is to change lives, as we teach new members how to build unlimited wealth. While building wealth for your families we want to play a vital role in assisting others in destroying poverty from around the world. We know that our task is epic, but we are up for the challenge and our members are focused, determined, and more dedicated than ever in doing their part to help bring this great change about. We all pray for a day when no one in the world will have to suffer from the poisons of poverty; but until that day arrives, we are obligated in bringing as much peace to our world as possible. There are ways one can accomplish this mission: Here at Wealth Builders, it is our goal to bring more peace to our world through the destruction of poverty. In doing so we can demonstrate our love to our families, our neighbors, and our world. As I continue to walk by faith, the path ahead will become more clear, and I know that the light which shines before me will always show me the way. As we developed our Fortune Matrices, we began to discover this gift we have been granted is far more rewarding than most people can imagine. The financial blessings that are in store for our members are beyond measure, but not taken by all the good things that are promised to us. We are still humbled, thankful, and still aware of all good gifts that come from above. He alone deserves all the glory. I am grateful to serve for peace.

John Lee Huffman

3 Purpose

The Wealth Builders Training pack has been developed for active members only. This document will state roles and responsibilities of Leaders within the organization as well as the matrices level for each purchase. In addition, it provides links to useful sources of information owned and maintained by organization and members of Operations. The purpose of this Training Pack is to provide policy, guidance and direction within Wealth Builders.

3.1 Scope

This document is to be used by all members needing to interface within Wealth Builders and any of its related functions. The documents used in the preparation of this User Guide and the current versions should be used in the implementation of this procedure.

- www.Wealthbuilders.name

3.2 Target Audience

The following members, groups or organizations may use or refer to the information in this User Guide as part of their membership. When a procedure changes, these groups are responsible for providing feedback to the Document Stewards in order for this Guide to remain up-to-date.

- Leader of the Mail Order Support Teams (Mary Stone/)
- Mail Order Support & Phone Enrollment Specialist (Mel Martin)
- Skype Room Lead (Sylvie Poulin)
- Phone Broadcast Lead (Sonja Hunter)
- T-Shirt Printing Lead (Doris Perrin)
- Phone Enrollment (Mel Martin)
- Post Card Lead (Faith White)
- BitCoin Lead (Lorenzo Turner)

4 Document Roles and Responsibilities

The individual/groups in this section have a role in the implementation and/or maintenance of this Training Pack.

The roles for each stakeholder in this section conform to the RACI (Responsible, Accountable, Consulted, Informed) matrix as described in Table 1.

Table 1: RACI Matrix Roles and Definitions

Role	Definition
Responsible	Performs task
Accountable	Makes business decision or delegates tasks to other teams
Consulted	Provides input/feedback
Informed	Learns of final result, task completion, and/or deliverable distribution

4.1 Document Stewards

Each individual or group in this section has a role in the ownership, management, and approval of this Training Pack. The individual and groups are listed starting with the highest level of organization authority.

Table 2: Document Stewards

Stakeholder	Dept	Title	Role	Responsibility
CEO	N/A	owner	Accountable	Enforces security-related standards, policies, processes and procedures
Leaders			Accountable	Serves as final approval authority for all security-related standards, policies, processes and procedures and acts as custodian of the Configuration Management Library (CML)
Administrator			Responsible	Responsible for creating and updating document.

.

4.2 Stakeholders and Leaders

Each individual or group in this section provides leadership for the Training Pack. When a procedure changes, these persons/groups are responsible for providing feedback to the Document Stewards in order to keep this Training Pack up-to-date

Table 3: Stakeholders and Leaders

Stakeholder Section (Function Name)	Division /Name	Branch	Role	Responsibility
CEO	John Huffman	All	Consulted	All areas provide input for documentation/ approval
Knowledge Management/Configuration Area Points of Contacts	Leaders	All	Consulted	All Area leads provide the final review for all documents relevant to their expertise and knowledge before approval
Knowledge Management/ Administrator	Ms Huffman		Responsible	Uploads approved documents to website www.wealthbuilders.name which is the official document repository for documentation.
Document Author	Leaders	All	Consulted	The Document Author is responsible for creating the initial draft of a document, updating a document, submitting a document to the formal review process, to answer any questions.

We value the time, skills and expert opinions of our volunteer Support Team Managers. We are committed to providing the same income generating opportunity to those around the world seeking to improve their quality of life, those of their families and loved ones and their communities. We do not expect our Support Team Managers to do activities they are not trained for but we do expect them to share their knowledge and expertise with all members to improve member participation or knowledge of the program.

5   Document Access Procedures

The procedures in this section will provide direction on how to gain access to the Training Pack.

5.1   Pre-requisite Actions

Not applicable.

5.2   Steps to Be Performed

5.2.1   Accessing the Training Pack

To access the User Guide:

1. Visits www.wealthbuilders.name/trainingpack

Note 1: If access is denied, contact CEO or administrator at: 803.720.0413

Note 2: All Wealth Builder members should have 'Read' access, which allows the member to download the Training Pack.

Note 2: No Wealth Builder member should have only 'View' access, which does let the prospect view but does not allow downloading of the Training Pack.

5.2.2   Permissions

Permissions define what a site member is able to view and actions he/she can perform within a site. There are 2 levels of permissions that can be granted to a user. Those permissions are:

-   Full Control - Has full control.

-   View Only - Can view pages, list items, and documents. Document can be viewed in the browser but not downloaded. (Non-Members)
-   Read Only – Can view pages, list items, and document. Document can be viewed in the browser and downloaded. (Members Only)

6 Roles and Responsibilities of Wealth Builder Leaders

The section provides a list of all leaders within Wealth Builders. Each role is listed separately including contact information

This section describes the roles and responsibilities of Leaders who perform actions relating to the content. Step-by-step procedures are provided in this section.

6.1 Wealth Builders Leaders

6.1.1 Mail Order Support

Mail Order Support		
Team Leader:	**Mary Stone**	623.245.9175
Team leader Skype id:	Mary Stone	
Team Leader email:	phxmary@gmail.com	
Wealth Builders website	www.weatlthbuilders.name	
Introduction		
Purpose		
This is the Mail Order Support for the Wealth Builders Fortune Matrix Training Pack and serves as team ad placements for Mail Order. This program is voluntary where flyers and ads are created and distributed to individuals looking for an opportunity to spend a small amount of money and help others participate in this matrix.		
Action		

The Mail Order Support of Wealth Builders is voluntary and another way to recruit individuals or groups to change their life style. Mary Stone is the Leader of the Mail Order Support of the Wealth Builders Matrix.

The following services are part of the Mail Order Support:

1. Establish co-ops across the country where members mail the Wealth Builders flyer to people who want to earn additional income
2. Mary coordinates promotion of the Wealth Builders flyer on a regular basis with the following:
    a. Oversees Wealth Builders co-ops across the country
    b.   Mails Wealth Builders co-op flyers on a regular basis
    c. Sends Wealth Builders Flyer to Mail Order Ad magazines and publications
    d. Sends the Wealth Builders Flyer to reliable print and mail services
    e. Sends the Wealth Builderss Flyer to Circular Mailers
    f. Places 1" and 2" ads in many different Mail Order Ad sheets and publications on an on-going basis
    g. Mary Stone gives instructions on how to become a member of Wealth Builders

To support this operation, members of Wealth Builders are supporting this effort by deducting 10% of all profits in Pay Grade Level 2 and above in all matrices. This voluntary support of team members allows the mail order support leaders to reach individuals who are interested in additional income.

6.1.2 Mail Order Support & Phone Enrollment Specialist

Mail Order Support & Phone Enrollment Specialist		
Team Leader:	**Mel Martin**	281.682.1430
Team leader Skype id:	mar89700	
Team Leader email:	melmartin6@consolidated.net	
Wealth Builders website	www.weatlthbuilders.name	
Introduction		
Purpose		
This is the Mail Order Support Co-Op #2 of the Wealth Builders Fortune Matrix Training Pack. This program is voluntary and consists of flyers distributed to individuals looking for an opportunity to spend a small amount and help others participate in this matrix.		
Action		

The Mail Order Support of Wealth Builders is voluntary and another way to recruit individuals or groups to change life style. Mary Stone and Mel Martin are the Leaders of the Mail Order Support of the Wealth Builders Matrix, Mary operating Mail Order Co-Op #1 and Mel operating Mail Order Co-Op #2.
 	
 **The following services are part of the Mail Order Support:**
 	
 1. Establish co-ops across the country where members mail the Wealth Builders flyer to people who want to earn additional income
 2. The flyer lists a team of phone enrollment specialists, who take calls from potential members who receive the flyers and assist as follows:
     a. Assist with enrollment, answer question
     b. Provide enrollment options
         • Provide explicit instructions how to enroll with payment
 	
 To support this operation, members of Wealth Builders are supporting this effort by deducting 10% of all profits in Pay Grade Level 2 and above in all matrices. This voluntary support of team members allows the mail order support leaders to reach individuals who are interested in additional income. Those individuals reach out to Mel and Phone Enrollment specialists listed on the flyer where they receive instructions on how to become a member of Wealth Builders.		

6.1.3 Skype Room

Skype Room		
Team Leader:	**Sylvie Poulin**	450-347-7907
Team leader Skype id:	smilysp	
Team Leader email:	sylviepoulin253@gmail.com	
Skype Room website	www.skype.com	
Introduction		
Purpose		

This is the Skype Room Support of the Wealth Builders Fortune Matrix Training Pack and serves as team communications within the internet. The Skype room is open 24x7 where team members answer questions about the business and also as a chat room for like-minded people.

Download Skype, it is free at: www.skype.com

Action	

Skype with Wealth Builders is voluntary and one way to gain knowledge by communicating with the team. Sylvie Poulin is the lead and will assist; Wealth Builders members are encouraged to download Skype and participate: www.skype.com

For assistance to create a Skype account:

1. How to Set Up Skype
   http://www.youtube.com/watch?v=nzU7tUldE7s

2. How to Video Chat with Skype
   http://www.youtube.com/watch?v=ltl0xcyDoNQ

6.1.4 Phonebroadcast

Phonebroadcast		
Team Leader:	**Sonja Hunter**	336.254.6583
Team leader Skype id:	sonja4739	
Team Leader email:	hsa2telekom@gmail.com	
Wealth Builders website	www.wealthbuiders.name	
Introduction		
Purpose		
This is the Phone Broadcast Support of the Wealth Builders Fortune Matrix Training Pack. This online tool allows thousands of leads to be broadcast to potential prospects. The prospects will respond to where we provide the necessary information to share the wealth builder's matrix.		
Action		

Wealth Builders is committed to all members by filling the matrix from top to bottom left to right. The phone broadcaster provides us with the ability to work leads fast and efficiently. This tool allows us to manage thousands of leads in minutes while we inform the potential prospect with a phone number if interested for more information. Potential prospects will then be worked by members of the phone broadcast team.
 	
This powerful tool includes:
 	
  • Purchasing leads and minutes
  • Create in specific format the contact list
  • Upload contact list and script to phone broadcaster
  • Schedule date and time
 	
After the initial phone broadcaster has been completed we will be ready to work prospects by calling the prospect with the following information:
 	
  • Thanking the prospect for contacting 'wealthbuilders'
  • Guide them to www.wealthbuilders.name
  • Guide them to fill out the registration form on page 1
     o Provide conference call number for Wednesday night with John Huffman, Founder/CEO at 8:30 PM EST **559.726.1300 passcode: 917083#**
     o Provide conference call number for Mon,Tues, Thur and Fri night with Mary Stone and the Brainstorming Team at 8:30 PM EST **559.546.1301 passcode: 410656#**
  • Encourage prospect to invite others
  • Welcome to the team		

6.1.5 T-Shirt Advertising and Promotional Products

T-Shirt Advertising and Promotional Products		
Team Leader:	**Doris Perrin**	336.817.1011
Team leader Skype id:	Doris Perrin	
Team Leader email:	excellence@triad.rr.com	
Skype Room website	www.wealthbuilders.name	
Introduction		
Purpose		
This is the T-Shirt and Logo Advertising and Promotional Products Support of the Wealth Builders Fortune Matrix Training Pack. This section of Wealth Builders allows team members to order T-Shirts and other apparel, including caps and order any kind of promotional items/give-aways such as pens, mugs, decals, magnets, bumperstickers etc, anything with print, displaying the Wealth Builders Logo.		
Action		
The purchase of T-Shirt and Logo Advertising and Promotional Products of Wealth Builders is voluntary and another way to spread/advertise Wealth Builders around the country and the world. Wealth Builders members are encouraged to contact Doris for ordering T-Shirts or any Apparel and Promotional Products to promote Wealth Builders. *For assistance to order T-Shirts we offer the following:* 1. Quality T-Shirts 2. Select your T-Shirt color with Wealth Builders Logo which are available a. Black b. Navy c. white d. Light blue e. Yellow f. Purple g. Orange h. Grey 3. Any other quality apparel with Wealth Builders Logo 4. Any Promotional items or Give-aways with Wealth Builders Logo		

6.1.6 Post Card Advertisemnt

Post Card Advertisement Support		
Team Leader:	**Faith White**	407.862.2845
Team leader Skype id:	Faith White	
Team Leader email:	faithwhite915@gmail.com	
Wealth Builders website	www.weatlthbuilders.name	
Introduction		
Purpose		
This is the Post Card Advertising Support of the Wealth Builders Fortune Matrix Training Pack and serves as post card advertisement. This is a volunteer program where post card ads are created.		
Action		
The Post Card Advertisement Support of Wealth Builders is voluntary and another way to recruit individuals or groups to change life styles. Faith White is the Leader of the Post Card Advertisement of the Wealth Builders Matrix. Post card designs are as follows: 1. _**Front:**_ Large home 2. _**Back:**_ Wealth Builders weekly conference call information _**The following services provided by the Post Card Advertising:**_ 3. Deliver copy of postcard with price sheet 4. Order will be shipped to you 5. Post card will display your contact information To support this operation, members of Wealth Builders are supporting this effort by contacting Faith White. This voluntary support of team members allows the post card order support to reach individuals who are interested in additional income.		

6.1.7 BitCoin Support

BitCoin Support		
Team Leader:	**Lorenzo Turner/PercyWashington**	205.566.7035
Team leader Skype id:	Lorenzo Turner / Percy Washington	
Team Leader email:	lorenzoturner21@hotmail.com	
Wealth Builders website	www.weatlthbuilders.name	
Introduction		
Purpose		

This is the BitCoin Support of the Wealth Builders Fortune Matrix Training Pack and serves as a crypto currency that is used over the internet. BitCoin is another form of exchanging funds such as PayPal, Money Order or Payza etc. This is a volunteer program.

Action		

BitCoin is a crypto currency that is used over the internet; it is decentralized and not governed by any government. It is a peer to peer exchange and is volatile. BitCoin is used within Wealth Builders as an option of payment.

Lorenzo's efforts and expertise in BitCoin has been a great contribution to the Wealth Builders program.

The role for BitCoin support is as follows:
1) set up and train individuals on BitCoin wallet
2) help members get started on BitCoin exchange

After becoming a member of Wealth Builders there are two options to establish a BitCoin account:

1) Go to https://blockchain.info/wallet
   a) Click on Green box 'Create My Free Wallet'
   b) Enter: your email and password(of your choice) *confirm* password
2) https://coinbase.com/
   a) Click on the blue 'Sign Up' box
   b) Enter: your email and password(of your choice)

Additional training will be provided by Lorenzo and Percy on an as needed basis. For Wealth Builder's members the process for BitCoin is ongoing for this program to be successful.

6.2 Pre-requisite to join Wealth Builders

All interested individuals/groups must fill out registration form at page1 of
www.wealthbuilders.name then click the *'send'* buttom.

> *Note:* in the comment section enter instructions to be considered by Wealth
> Builders:
>
> a. Sponsor's name, phone number and email address.
>
> b. Level of entry ($15 single pack, $45 tripack, etc.) and the matrix
>   you wish to enroll in (mail order, bitcoin or both)
>
> c. Payment type listed in section 4.2.2
>
> d. How you would like to be paid (Check, bank draft, money order,
>   direct deposit or other)

When payment is received, Wealth Builders will follow up with email and phone call
confirming your payment has been received and advising you of your matirix, level of
entry and positions.

**ENROLLMENT FIRST, SEND FUNDS,
PLACE IN MATRIX, RECEIVE EMAIL OR PHONE CALL.**

After you click the "SEND" button below, look for Auto Responder Message.

First Name:
Last Name:
Email:
Phone:
Address 1:
Address 2:
City:
State:
Zip:
Comments:

Send

6.2.1 Training Pack Selection

After the enrollment form is submitted, the prospect will send the monies for the purchase to John Huffman and include a note to inform Wealth Builders of Training Packs purchase and confirm

- Amount of Training Pack

- Type of Training Pack

- Matrix desired

6.2.2 Training Pack overview

Training Packs are sold in single or bulk units

Live online training is provided Monday through Friday by the CEO or Mary Stone of Wealth Builders via conference call. The CEO provides detailed information on each training pack supported by Wealth Builders. Members have options to purchase training packs by single units starting at $15 or bulk units, as many as desired.

 Training Packs are as follows:

- $15 Single Pack

- $30 Double Pack

- $45 Tri pack

- $90 Twin Tripack

- $135 Tripple Tripack

Option on how to purchase Training Packs:

- Money Order via mail

- PayPal

- Bitcoin

- Solid Trust

- Payza or Ego Pay

7 Procedures of all matrices with training pack

7.1 3X10 Matrix – Mail Order and Bitcoin

level	unit price **		people	total		Pay Forward	profit
1	$15	x	3	$45	-	$30	$15
2	$30	x	9	$270	-	$150	$120
3	$150	x	27	$4,050	-	$1,000	$3,050
4	$1,000	x	81	$81,000	-	$5,000	$76,000
5	$5,000	x	243	$1,215,000	-	$10,000	$1,205,000
6	$10,000	x	729	$7,290,000	-	$20,000	$7,270,000
7	$20,000	x	2187	$43,740,000	-	$30,000	$43,710,000
8	$30,000	x	6561	$196,830,000	-	$50,000	$196,780,000
9	$50,000	x	19683	$984,150,000	-	$60,000	$984,090,000
10	$60,000	x	59049	**$3,542,940,000**	-	$0	**$3,542,940,000**

Profit per spin =   **$4,776,074,185**

** Level 2 thru Level 10 is out of profits _NOT_ out of pocket! Pertains to all matrices listed below.

7.2 3X10 Matrix – First Wheel

The 3X4 Matrix has five (5) Wheels with four $15 Training Pack Entries each Wheel in Phase1

level	unit price **		people	total		Pay Forward	profit
1	$15	x	3	$45	-	$30	$15
2	$30	x	9	$270	-	$150	$120
3	$150	x	27	$4,050	-	$1,000	$3,050
4	$1,000	x	81	$81,000	-	$0	$81,000

Profit per spin =   **$84,185**

** Level 2 thru Level 4 is out of profits _NOT_ out of pocket! Pertains to all matrices listed .

7.3 3X4 Matrix –

$100 Training Pack Entry – Phase2

level	unit price **		people	total		Pay Forward	profit
1	$100	x	3	$300	-	$200	$100
2	$200	x	9	$1,800	-	$1,000	$800
3	$1,000	x	27	$27,000	-	$10,000	$17,000
4	$10,000	x	81	$810,000	-	$0	$810,000

Profit per spin =   **$829,100**

** Level 2 thru Level 4 is out of profits **NOT** out of pocket! Pertains to all matrices listed .

7.3.1 3x4 matrix –
$500 Training Pack Entry – Phase3

level	unit price **		people	total		Pay Forward	profit
1	$500	x	3	$1,500	-	$1,000	$500
2	$1,000	x	9	$9,000	-	$2,000	$7,000
3	$2,000	x	27	$54,000	-	$20,000	$34,000
4	$20,000	x	81	$1,620,000	-	$0	$1,620,000

Profit per spin =   **$1,641,500**

** Level 2 thru Level 4 is out of profits **NOT** out of pocket! Pertains to all matrices listed .

7.3.2 3x4 Matrix –
$1,000 Training Pack Entry – Phase4

level	unit price **		people	total		Pay Forward	profit
1	$1,000	x	3	$3,000	-	$2,000	$1,000
2	$2,000	x	9	$18,000	-	$11,000	$7,000
3	$11,000	x	27	$297,000	-	$100,000	$197,000
4	$100,000	x	81	$8,100,000	-	$0	$8,100,000

Profit per spin =   **$8,205,000**

** Level 2 thru Level 4 is out of profits **NOT** out of pocket! Pertains to all matrices.

Total Profit five wheel, four(4) phases =$55,000,000

7.4 3X5 WARP SPEED Matrix #1

$150 Training Pack Entry –

level	unit price **		people	total		Pay Forward	profit
1	$150	x	3	$450	-	$300	$150
2	$300	x	9	$2,700	-	$1,500	$1,200
3	$1,500	x	27	$40,500	-	$20,000	$20,500
4	$20,000	x	81	$1,620,000	-	$250,000	$1,370,000
5	$250,000	x	243	$60,750,000	-	$0	$60,750,000

Profit per spin =   **$62,131,850**

** Level 2 thru Level 4 is out of profits *NOT* out of pocket! Pertains to all matrices.

7.4.1 3x5 WARP SPEED MATRIX #2 –Bitcoin preferred but optional

$150 Training Pack Entry – *activated*

level	unit price **		people	total		Pay Forward	profit
1	$150	x	3	$450	-	$300	$150
2	$300	x	9	$2,700	-	$1,500	$1,200
3	$1,500	x	27	$40,500	-	$20,000	$20,500
4	$20,000	x	81	$1,620,000	-	$250,000	$1,370,000
5	$250,000	x	243	$60,750,000	-	$0	$60,750,000

*Profit per spin =*   **$62,121,850**

** Level 2 thru Level 5 is out of profits *NOT* out of pocket! Pertains to all matrices.

8 Advertisement

This section details the advertising of Wealth Builders. The support team distribute the flyers via mail. Potential prospects contact Wealth builders either via phone or mail.

8.1 Post Card (Sample)

Post Card Front
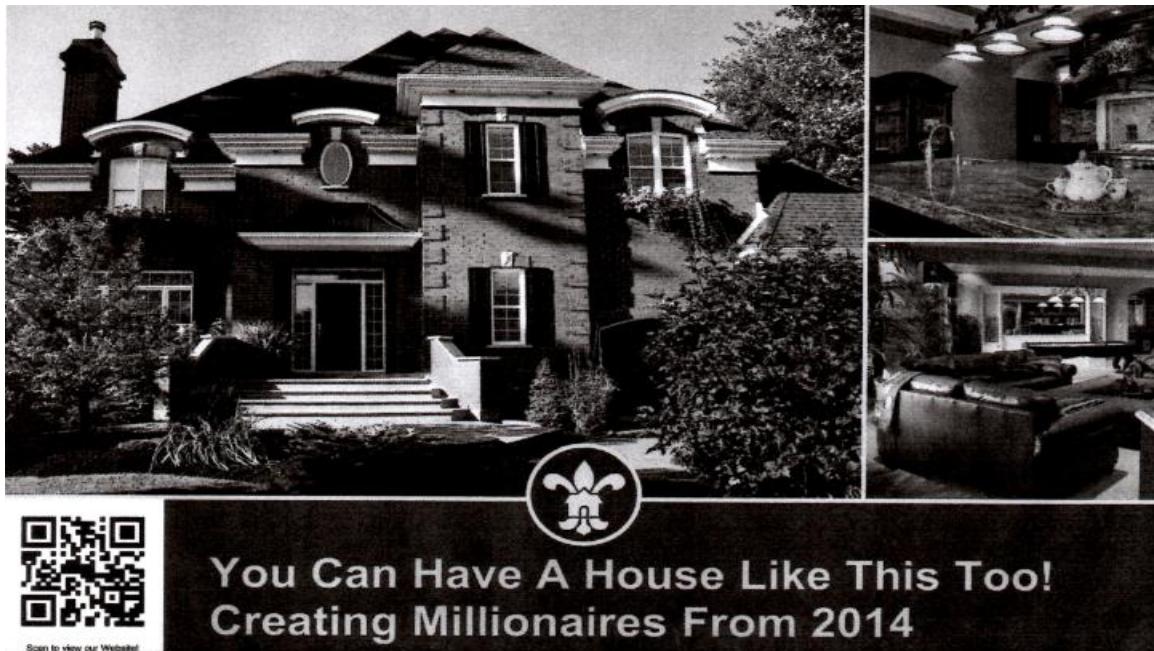
Post Card Back
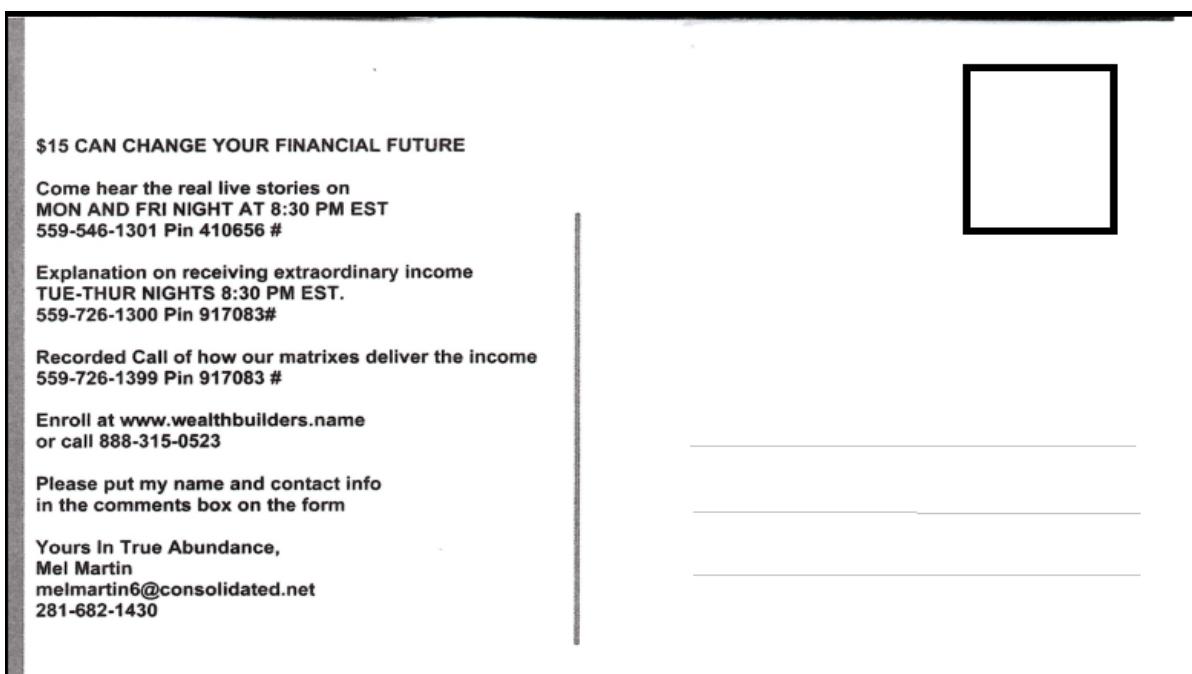
8.2 Flyer (Sample)

LET ME ASK YOU SOMETHING!!!
If I could show you a way that you would spend $15.00 and that $15.00 would generate more $$$$ than you ever
dreamed possible,
IS THAT SOMETHING YOU MIGHT BE INTERESTED IN???
Then let me introduce you to:
WEALTH BUILDERS FORTUNE 1000 MATRIX
This is a POWERFUL...PROGRESSIVE...PROFITABLE...PROGRAM.

We have a NEW Revolutionary Compensation Plan. You'll be amazed at the UNLIMITED INCOME POTENTIAL that a
one time out of pocket $15.00 can turn into.

CONSIDER THIS:
In our program, NO ONE ever quits. We ALL win by sponsoring together as one group. We have the perfect
solution, IT'S WORKING. Other programs collapse and fail-NOT OURS.

This Is A World Wide Extraordinary Opportunity!!!

Sizzle Call: 559-546-1390 pin 410656# [wait for the operator to say: enter the # key to listen to the most recent recording].
Recorded Conference Call: 559-726-1399 pin 917083#
John Huffman, CEO/Founder Conference Call: 559-726-1300 pin 917083# Wednesday 8:30 pm EST
Mary Stone's Brainstorm Team Call: 559-546-1301 pin 410656# Mon-Tues-Thur-Fri 8:30 pm EST

IF YOU HAVE ACCESS TO A COMPUTER YOU CAN ENROLL YOURSELF. GO TO:
http://www.wealthbuilders.name
After reading the information, you enroll by scrolling down the page. Follow the instructions when filling in the
form. If you need help, call one of the Phone Enrollment Specialists.

IF YOU WANT INSTANT ENROLLMENT CALL ONE OF OUR PHONE ENROLLMENT SPECIALIST:

1. Mel Martin: 281-682-1430
2. Ken Hazel: 308-539-2305
3. John Barker: 803-201-4951
4. Reggie Webb: 334-446-0056
5. John Scrocca: 845-628-0843

WE ARE WAITING FOR YOUR CALL. SO, LET'S TALK MONEY

They will answer questions and explain the different options you have. They will also give you directions on how
and where to send your payment. If we miss your call, please leave a message and someone will call you!!

**ARE YOU READY TO START LIVING YOUR DREAMS
INSTEAD OF CHASING THEM? THEN JOIN US NOW!!**

PLEASE DO NOT SEND ANY MONEY WITH THIS FORM

FILL IN THE FORM AND MAIL TO:
Mel Martin
1106 Gayle Road
Beasley, TX 77417-9665

URGENT! MAKE THE CONNECTION TODAY! JOIN OUR TEAM NOW!   PLEASE PRINT CLEARLY

Name _____ Date_____

Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Your Sponsor: _____ Phone: _____ Email: _____

9 Procedures for Posting Documentation to Training Pack

This section details the procedures to post all approved documentation.

9.1 Pre-requisite Actions

If the document is new or has a major update (see Table 4: Types of Document Updates and Definitions), the Document Author and Document Owner ensures that documentation has been coordinated and reviewed with all affected parties.

Table 4: Types of Document Updates and Definitions

Type of Update	Definition
Minor	No significant impact the content of the document. Examples: • Correcting typos/changing Leaders names • Clarifying a confusing step • Revalidation of content with no major changes • Document number increases to an incremental version number (e.g., version increases from V1.0 to V1.1)
Major	Significant impact to the content of the document. Examples: • Changing procedures • Adding a new procedures section • Editing more than 10% of a section • Document number increases to a full version number (e.g., version increases from V1.9 to V2.0)

9.1.1 Annual Reviews

Quarterly, the administrator notifies Lead Managers of documents that are due for annual review within the upcoming quarter (a document expires one year after its most recent revision date). The documents will be updated, verified, or archived.

The annual review procedures for the specific document will then communicates with affected Document Authors and Document Owners. If the Document Author and/or Document Owner informs the Leads that a document should be updated, the Document Author and/or Document Owner update the document.

The Administrator and Team Leaders use the following methods to inform individuals of the new/updated document:

1. After Team Leaders verify that the approved document is available, he/she sends the Document Author and Document Owner an email with the following information:

    a. Document name

    b. Most recent approval date

    c. Document's site where stored

    d. Previously approved documents with minor updates submitted for posting

        i. Document name as a hyperlink to the document

        ii. Record of most recent change

        iii. Lead contacts information

        iv. Document Author

        v. Document Owner

        vi. Most recent approval date

        vii. Revision date

9.2 Post-Procedural Activities

9.2.1 Obsolete and Replaced Documents

A document may be replaced or become obsolete when:

- The documented process is outdated and/or replaced with another process,

- The documented process is no longer used or authorized, or

- The document expires (one year after the most recent revision date).

9.3 Document Owner

In addition to the User's responsibilities, this user manages the area that produces documentation and is responsible for the reliability and accuracy of the area's documentation. The Document Owner must be an individual.

Responsibilities include:

- Appoints another individual as backup.

- Ensures that documents undergo appropriate coordination with affected parties before the documents are uploaded to the site.

- Approves documents to be uploaded and ensures that the annual document update requirements are met.

9.3.1 Administrator

In addition to the User's responsibilities, this user administers the structure, content, and user privileges of the Area site.

Responsibilities include:

- Grants and revokes privileges to other users.

- Oversees, coordinates, and assists in duties.

- Coordinates to identify documents that should be in the Training Pack, and prioritizes the documents and schedules submission.

- Routinely audits User Guide site documents and information to ensure accuracy and relevancy of content.

- Collects and disseminates information on the usage of the Training Pack.

- Monitors and responds to user suggestions and complaints.

- Makes design and content changes, as appropriate, to enhance usability and usefulness of the Training Pack.

- Constantly communicates with Leaders on the effectiveness of Training Pack and escalates any issues.

- Adheres to the guidelines and Procedures for Posting Documentation to

9.3.2 Documentation Standard Recommendations

At a minimum, documentation should contain:

1. Title page:
   a. Title of document
   b. Date of creation
2. Record of Changes (located in the front of the document) that contains all changes throughout the lifecycle of the document
3. Table of contents with associated page numbers
4. Footer with pagination
5. Appendices (if required)

9.4 Post-Procedural Activities

Not applicable.

10 Procedures for Tailoring

This section discusses tailoring or foregoing procedures of the Training Pack.

10.1 Pre-requisite Actions

Not applicable.

10.2 Steps to Be Performed

Any tailoring of the document must be approved by all owner. The guidelines and procedures listed above may not be waived without the written direction of CIO and owners.

10.3 Post-Procedural Activities

Not applicable.